

**BOARD COUNSEL REVISIONS RESULTING FROM NOVEMBER 14, 2014,
RULE DEVELOPMENT WORKSHOP**

64B10-11.002 Eligibility for Licensure.

(1) Required Examinations.

(a) The Board approves the Nursing Home Administrators Examination (national examination) developed and administered by the National Association of Boards of Examiners of Nursing Home Administrators.

(b) In addition to the national examination referenced in paragraph (1)(a) above, each applicant for licensure shall also be required to take an examination on the laws and regulations of the State of Florida which governs the practice of nursing home administrators.

(2) To establish eligibility for licensure as a nursing home administrator by examination under Section 468.1695, F.S., the applicant must ~~successfully pass the required examinations in subsection (1), and must provide~~ prove that the applicant ~~has~~ holds:

(a) Successfully passed the examinations required in subsection (1). If the applicant has previously taken the national examination in order to obtain licensure in another state, the Board will accept the results of that examination in satisfaction of the requirement in paragraph (1)(a) as long as the applicant achieved licensure in that state and obtained a passing score on or before the third (3rd) attempt.

~~(b)(a)~~ A baccalaureate or higher degree from an accredited college or university with a major in health care administration, health services administration, or an equivalent major, or has credit for at least 60 semester hours in subjects as defined under Rule 64B10-11.007, F.A.C.; and

1. Completed a college-affiliated or university-affiliated internship of at least 650 hours with a Board-approved preceptor in a skilled nursing facility that has at least 60 beds. For any such internship fully completed prior to December 2, 2013, the Board will not require 650 hours if the institution offering the internship required less hours for successful completion; or

2. Completed a 1,000-hour nursing home administrator-in-training program approved by the Board; or

~~(c)(b)~~ A baccalaureate or higher degree from an accredited college or university; and

1. Completed a 2,000-hour nursing home administrator-in-training program approved by the Board; or

2. Has one year of supervised direct management experience that was not in a training program or internship.

a. Supervised direct management experience is, while under the ultimate supervision of a licensed nursing home administrator, the application of ~~executive~~ duties and skills which is substantially equivalent to the standards of training and experience in the field of institutional administration developed by the Board as demonstrating qualification to serve as a nursing home administrator.

b. In order to establish supervised direct management experience, the applicant must prove that, while under the ultimate supervision of a licensed nursing home administrator, he or she performed duties substantially equivalent to those required of in the role of an executive manager, performing the same duties and skills expected of a Florida licensed nursing home administrator, which includes employment as an assistant administrator, and which duties must includeing, at a minimum, responsibility over and the primary direction of all facility departments of:

(I) Human resources, including recruiting, selecting, staffing, educating and developing managers so goals of each department are accomplished, and conducting performance appraisals for all department managers;

(II) Resident care;

(III) Dietary;

(IV) Accounting/bookkeeping, including budgeting and internal controls;

(V) Life safety;

(VI) Maintenance and housekeeping; and,

(VII) Therapies programs.

c. All duties performed by an applicant under this paragraph must be performed within a skilled nursing facility, hospital, hospice, or assisted living facility with a minimum of 60 licensed beds, or geriatric residential treatment program of at least 60 beds. ~~Each applicant who claims one year's supervised direct management experience would be individually reviewed by the full board to determine if that applicant's experience meets the requirements of this rule.~~ If, however, such experience is not in a skilled nursing facility the applicant must complete the requirements of a 1,000-hour nursing home administrator-in-training program approved by the Board.

d. The Board will consider employment as an assistant administrator as evidence of the applicant's supervised direct management experience, but employment as an assistant administrator shall not be sufficient in itself to conclusively establish eligibility for licensure under this subparagraph.

(3) To establish eligibility for licensure as a nursing home administrator by endorsement under Section 468.1705, F.S., the applicant must successfully pass the required examinations in subsection (1); and

(a) Hold a valid active license to practice nursing home administration in another state, provided that the current requirements for licensure in that state are substantially equivalent to, or more stringent than, the current requirements in the state of Florida; and

(b) Have practiced as a nursing home administrator for 2 years within the 5-year period immediately preceding the application by endorsement.

Rulemaking Authority 456.017, 468.1685(1), 468.1695(1), (2) FS. Law Implemented 456.017, 468.1685(2), 468.1695(1), (2), 468.1705 FS. History—New 12-26-79, Amended 3-1-82, 7-29-82, Formerly 21Z-11.02, Amended 1-18-87, 6-2-87, 12-3-90, Formerly 21Z-11.002, 61G12-11.002, Amended 7-16-95, Formerly 59T-11.002, Amended 5-15-00, 11-6-02, 8-30-05, 11-8-07, 12-2-13, _____.