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**DEPARTMENT OF HEALTH
MEDICAL QUALITY ASSURANCE
BOARD OF NURSING HOME ADMINISTRATORS**

**MINUTES
GENERAL BUSINESS MEETING
By Telephone Conference**

January 7, 2014

General Board Business started: 1:00 p.m.

CALL TO ORDER:

Mr. Henry Gerrity, Chair, called the meeting to order at 1:00 p.m. Those present for all or part of the meeting included the following:

MEMBERS PRESENT:

Henry Gerrity, III, NHA, Chair
Chantelle Fernandez, MBA, NHA
Patricia Feeney, RN, BSN, HCRM
Christine Hankerson, MSN, MS/P, Ph.D., RN
Michael Helmer, BA
Tom Schroepfel, BA

MEMBER NOT PRESENT:

Scott Lipman, MHSA, NHA, Vice-Chair (excused)

STAFF PRESENT:

Bill Miller, Board Executive Director
Sharon Guilford, Program Operations Administrator

BOARD COUNSEL:

Lawrence Harris, Assistant Attorney General
Office of Attorney General

Mr. Miller stated that during the previous board meeting, he had forgotten to read into record Section 456.011(3), F.S.

Mr. Schroepfel moved to require applicants submitting under the one year of management experience to appear at a face to face meeting. The motion failed for lack of a second.

Mr. Harris provided an overview of reasons for this meeting. He requested the board if they would review each application to determine whether the board should reconsider the previous board members decision. If the board reconsiders the applications then determine if the applicant meets the requirements for licensure upon successful completion of the state examination.

1 **APPLICANTS PRESENTED FOR BOARD REVIEW:**

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3 **Brandon R. Dresser – Reconsider**

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5 Mr. Brandon Dresser and Mr. Tyler Sununu were present and addressed the board.

6
7 **Ms. Feeney moved to reconsider the application. The motion was seconded and**
8 **carried 6/0.**

9
10 **Ms. Hankerson moved to approve Mr. Dresser’s application for licensure upon**
11 **successful completion of the examination. The motion was seconded and carried 5/1**
12 **with Mr. Schroepfel opposed.**

13
14 **Pamela J. Gambardella – Reconsider**

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16 Ms. Pamela Gambardella, Ms. Diane Stone, and Mr. Thomas H. Courtney, Esq., were
17 present and addressed the board.

18
19 **Ms. Hankerson moved to reconsider the application. The motion was seconded and**
20 **carried 5/1 with Mr. Schroepfel opposed.**

21
22 **Mr. Gerrity moved to approve Ms. Gambardella’s application for licensure upon**
23 **successful completion of the examination. The motion was seconded and carried**
24 **6/0.**

25
26 **Brian J. Smith – Reconsider**

27
28 Mr. Brian Smith and Ms. Sandi Hill (with Lady Lake Specialty Care) were present and
29 addressed the board.

30
31 **Ms. Hankerson moved to reconsider the application. The motion was seconded and**
32 **carried 5/1 with Mr. Schroepfel opposed.**

33
34 **Ms. Hankerson moved to require additional information from Mr. Smith in**
35 **clarifying the employment time frame with updated organizational charges and**
36 **possibly contacting the facility’s Human Resource Office. The motion was seconded**
37 **but failed 2/4 with Mr. Gerrity, Ms. Fernandez, Ms. Feeney, and Mr. Helmer**
38 **opposed.**

39
40 **Mr. Gerrity moved to approve Mr. Smith’s application for licensure upon successful**
41 **completion of the examination. The motion was seconded and carried 4/2 with Ms.**
42 **Hankerson and Mr. Schroepfel opposed.**

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44 **Stephen Sugar – Reconsider**

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46 Mr. Stephen Sugar and Mr. Peter A. Lewis, Esq., were present and addressed the board.

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Ms. Hankerson moved to reconsider the application. The motion was seconded and carried 5/1 with Mr. Schroepfel opposed.

Mr. Gerrity moved to approve Mr. Sugar’s application for licensure upon successful completion of the examination. The motion was seconded and carried 5/1 with Mr. Schroepfel opposed.

Mr. Miller stated that Mr. Schroepfel had contacted him requesting the board to hold a Board Workshop on Thursday, January 30, 2014. This workshop would allow the previous board members to provide a review of their process in reviewing applications.

Mr. Schroepfel provided a more detailed explanation for his request.

Mr. Schroepfel moved to hold a Board Workshop on Thursday, January 30, 2014. The motion failed for lack of a second.

NEXT MEETING DATE – January 31st – Orlando

Informational purposes only.

General Business ended: 3:06 p.m.

ADJOURNMENT:

The meeting was adjourned at 3:06 p.m.