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FLORIDA | Board of Nursing Home Administrators

DRAFT MINUTES

June 24, 2016

Embassy Suites Orlando – Lake Buena Vista South

4955 Kyngs Heath Road

Kissimmee FL 34746

Anthony B. Spivey, DBA

Executive Director

I. Call to Order

The board meeting came to order at 9:00AM and the following members were present:

MEMBERS PRESENT:

Henry Gerrity, III, Chair

Scott Lipman, MHSA, NHA, Vice Chair

Patricia Feeney, RN, BSN, HCRM

Christine Hankerson, MSN, MS/P, Ph.D., RN

Michael Helmer, BA

William Phelan, MS, CAE

STAFF PRESENT:

Dr. Anthony B. Spivey, Executive Director

Gail Curry, Program Operations Administrator

BOARD COUNSEL: Lawrence Harris

MEMBERS ABSENT:

Chantelle Fernandez, MBA, NHA - Excused

1 **II. APPROVAL OF MINUTES (Started at 8:11AM and concluded at 8:12AM)**

2 Mr. Gerrity asked if there were corrections to the minutes for the March 18, 2010, teleconference and
3 none were noted by the board members. Michael Helmer motioned to approve the minutes and Scott
4 Lipman seconded the motion and it passed unanimously.

5 **III. FINAL ORDER ACTION**

6 **a. Voluntary Relinquishment**

7 a. Julius Ast
8 Case# 2015-27898

9
10 Mr. Ast was not present and not represented by counsel at the meeting. After discussion of the
11 information, Mr. Gerrity motioned to accept the voluntary relinquishment and Ms. Hankerson
12 seconded the motion. The motion passed unanimously.

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14 **IV. PETITIONS:**

15 a. Variance/Waiver

16 i. Christopher Brookshire – Mr. Brookshire requested a variance to complete the
17 remainder of his continuing education classes online because a severe medical
18 condition. After discussion and review of the request, Ms. Hankerson motioned to
19 approve the request and Scott Lipman seconded the motion. The motion passed
20 unanimously.

21 ii. Michael Foxworthy – Mr. Foxworthy submitted a variance request to take the Nursing
22 Home Administrators examination under endorsement based on his attainment of one
23 year of managerial experience. His application was previously denied but after re-
24 submission of the information he had obtained one year of managerial experience,
25 under Rule 64B10-11.002 he met the endorsement requirements. Ms. Hankerson
26 motioned to approve an additional sixty days to take the examination and Mr. Gerrity
27 seconded the motion. The board approved the motion unanimously.

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29 **V. APPLICANTS PRESENTED FOR BOARD REVIEW:**

30 a. Nursing Home Administrator – Shenika Lou Ann Ray

31 Ms. Ray applied for the Nursing Home Administrators examination and because her
32 application had an affirmative response to a question regarding a conviction, judgement
33 or disposition to a misdemeanor or felony conviction, the board is required to review
34 the application. The board reviewed the information presented and after discussion,
35 Mr. Gerrity motioned to approve the application request and Mr. Lipman seconded the
36 motion. The board passed the motion unanimously.

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VI. RATIFICATIONS

a. Licensure -

i. Nursing Home Administrators

Ms. Hankerson motioned to ratify license numbers 5884-5922 and Mr. Gerrity seconded the motion. The motion passed unanimously.

ii. Nursing Home Administrators (Exam)

Ms. Hankerson motioned to ratify license numbers 5417-5431 and Mr. Helmer seconded the motion. The motion passed unanimously.

iii. Administrator-in-Training 1000 Hour Program

Ms. Hankerson motioned to ratify the list of members and Mr. Gerrity seconded the list. The motion passed unanimously.

Administrator-in-Training 2000 Hour Program

Ms. Hankerson motioned to ratify the list of members and Mr. Gerrity seconded the list. The motion passed unanimously.

iv. Preceptors

Ms. Hankerson motioned to ratify the list of members and Mr. Helmer seconded the list. The motion passed unanimously.

b. Continuing Education

i. Providers and Courses Approved by CE Chair

The board ratified the list of courses and providers presented by Jill Burzynski.

VII. PROSECUTION REPORT

Mr. Gerrity motioned to accept the prosecutors report as presented and Mr. Lipman seconded the motion. The motion passed unanimously.

VIII. CHAIR/VICE-CHAIR REPORT

No report

IX. EXECUTIVE DIRECTOR REPORT

Dr. Spivey reminded the board of the Chair/Vice-chair meeting in on September 28, 2016 in Tallahassee.

1 **X. BOARD COUNSEL REPORT**

2 Mr. Harris presented the rules report along with the Administrator-in-Training
3 Rules to the board for review of various changes. After review of the
4 information, the board approved the changes presented by Mr. Harris.
5 Additionally, no Statement of Estimated Regulatory Cost (SERC) was necessary.

6 **XI. COMMITTEE REPORTS**

- 7 a. AIT/Preceptor – Fernandez/Gerrity/Lipman – No report
- 8 b. Budget – Helmer - No report
- 9 c. Continuing Education – Feeney - No report
- 10 d. Credentials – Lipman - No report
- 11 e. Disciplinary Compliance – Hankerson - No report
- 12 f. Healthiest Weight – Hankerson - No report
- 13 g. Legislation – Helmer - No report
- 14 h. Probable Cause - No report
- 15 i. Rules – Feeney – No report
- 16 j. Unlicensed Activity – Feeney – No report

17 **XII. OLD BUSINESS** None

18 **XIII. NEW BUSINESS** None

19 **XIV. NEXT MEETING DATE:**

- 20 a. September 16, 2016 - Orlando

21 **XV. 2017 PROPOSED MEETING DATES**

- 22 a. January 13 – Teleconference
- 23 b. April 28 – Orlando
- 24 c. July 7 – Teleconference
- 25 d. August 25 – Orlando
- 26 e. October 20 – Teleconference

27 **XVI. ADJOURNMENT**

28 There being no further business the meeting adjourned at 12:15