

The Florida Board of Nursing Home Administrators held a meeting on Friday, April 20, 2018, commencing at 9:06 a.m. This meeting was held at Embassy Suites, 4955 Kyngs Health Road, Kissimmee, Florida, to which all persons were invited to attend. Participants in this public meeting were made aware that these proceedings were being recorded and that an audio file of the meeting will be posted to the board's website.

AGENDA

I. **CALL TO ORDER (Roll Call):**

BOARD MEMBERS PRESENT:

Henry Gerrity, III, NHA Chair
Scott Lipman, MHSA, NHA, Vice-Chair
Chantelle Kocik, MBA, NHA
Patricia Feeney, RN, BSN, HCRM
Christine Hankerson, MSN, MS/P, Ph.D., RN
Michael Helmer, BA
William Phelan, MS, CAE

BOARD STAFF PRESENT:

Anthony Spivey, DBA, Executive Director
Gail Curry, Program Operations Administrator

BOARD COUNSEL PRESENT:

Rachelle Munson, Assistant Attorney General
Office of the Attorney General

PROSECUTION COUNSEL:

Rose Garrison, Assistant General Counsel

COURT REPORTER:

American Court Reporting
(407) 896-1813

Section I ended at 9:06 a.m.

Section II began at 9:06 a.m.

II. **APPROVAL OF MINUTES:**

a. February 13, 2018

Board Action: Motion to accept the minutes as written was made by Mr. Helmer. Seconded by Ms. Hankerson. **Vote:** 7 yeas / 0 opposed; motion carried.

Place March 28, 2018 on the next agenda.

Section II ended at 9:07 a.m.

Section II began at 9:07 a.m.

III. **FINAL ORDER ACTION:**

a. Voluntary Relinquishment

- i. Deanna Yon Culter, NHA
Not Present

Rose Garrison presented the case.

Board Action: Motion to accept the Voluntary Relinquishment of Deanna Yon Culter license was made by Ms. Kocik. Second by Ms. Hankerson.

Vote: 7 yeas / 0 opposed; motion carried.

Section III ended at 9:10 a.m.

Section IV began at 9:10 a.m.

IV. RATIFICATION:

- a. Licensure
i. Nursing Home Administrators
6163 – 6202 for a total of 24

Board Action: Motion to ratify Nursing Home Administrators 6163 – 6202 was made by Ms. Kocik. Second by Ms. Hankerson.

Vote: 7 yeas / 0 opposed; motion carried.

- i. Nursing Home Administrators (Exam)

- ii. Administrator-in-Training
1000 Hour Program
5810-5801

Board Action: Motion to ratify AIT 5810-5801 was made by Ms. Kocik. Second by Ms. Hankerson.

Vote: 7 yeas / 0 opposed; motion carried.

- 2000 Hour Program
5802-5807
Total of 17 AIT

Board Action: Motion to ratify AIT 5810-5801 was made by Ms. Kocik. Second by Mr. Helmer.

Vote: 7 yeas / 0 opposed; motion carried.

- iii. Preceptors
1000, 2229, 4744, 5177, 3726, 5267, 2814, 2178 For a total of 8.

Board Action: Motion to ratify Preceptors 1000, 2229, 4744, 5177, 3726, 5267, 2814, 2178 was made by Ms. Kocik. Second by Mr. Phelan.

Vote: 7 yeas / 0 opposed; motion carried.

- b. Continuing Education
 - i. Continuing Education Providers & Courses approved by CE Committee Chair
- No discussion on CE

Board Action: Motion to approve was made by Ms. Kocik. Second by Mr. Gerrity.

Vote: 7 yeas / 0 opposed; motion carried.

Section IV ended at 9:31 a.m.

Section V began at 9:31 a.m.

V. PROSECUTION REPORT:

Ms. Garrison presented the prosecution report to the board members.

21 Active cases. Only 1 2015 case open.

Board Action: Motion to allow the department to continue prosecuting cases over 1 year old was made by Ms. Kocik. Second by Mr. Helmer.

Vote: 7 yeas / 0 opposed; motion carried.

Section V ended at 9:13 a.m.

Section VI began at 9:13 a.m.

IV. BOARD COUNSEL REPORT:

- c. February 2018
- d. March 2018
- e. April 2018
- f. Current Language – 64B10-15.001
- g. Initially Proposed Revision
- h. Proposed by Board Member Lipman
- i. Correspondence received from Emmett Reed
- j. Board Members Reference Guide
- k. Board Changes in CEU Hours

Ms. Munson gave an overview of the April Rules Report. 64B10-11.001, Open for development. 64B10-12.001, Fees have been approved, 64B10-14.004, disciplinary guidelines became Effective July 12, 2017 and should drop off the report within the next few cycles. 64B10-15.001, CE for renewals will be discussed in this meeting.

Jennifer McCullan, Administrator, addressed the board to vote against a recent proposal that would eliminate the 20 hours of in-person CE.

Nathan Shaw, Vice President for Clinical Reimbursement in Anilitqutes for R.B. Health Products, Inc., stands against a recent proposal that would eliminate the 20 hours of in-person CE.

Steve Foster, Licensed Nursing Home Administrator, asking board to keep the live 20 hours CE's.

Deborah Franklin, Florida Heath Care Administration, Licensed Home Administrator, Addressed

the Board to vote no to removing the in-person CE.

Michael Walker, is in opposition of removing the in-person CE.

Randy Blue, Licensed Nursing Home Administrator, asking board to keep the live 20 hours CE's.

Ms. Munson suggested using the current language and revising it to keep on task.
Change apart (2)(a) stays, (2)(b) stays, with the inclusion of home study in front of on line instruction, (2)(c) is deleted. (3) will also be revised with the new language. (4) stays (5) is deleted. (9) add in person. (10) stays. (11) will be looked at for clarification. (12) stays. (13). Stays.

Ms. Munson will bring revised language to the next scheduled board meeting for review.

Break at 11:00 a.m.
Resume at 11:10 a.m.

Section VI ended at 11:42 a.m.
Section VII began at 11:42 a.m.

VII. CHAIR/VICE CHAIR REPORT:

Mr. Gerrity – on going with approving Preceptors

Mr.Lipman – Board staff is going a great job in monitoring the applications.

Section VII ended at 11:43 a.m.
Section VIII began at 11:43 a.m.

VIII. EXECUTIVE DIRECTOR'S REPORT:

I. Annual NAB Meeting

Reminder of the Chair/Vice Chair meeting in Tallahassee in April 23.

Section VIII ended at 11:52 a.m.
Section X began at 11:52 a.m.

X. NEW BUSINESS:

Section X ended at 11:53 a.m.
Section XI began at 11:53 a.m.

XI. COMMITTEE REPORTS:

a. AIT/Preceptor – Kocik/Gerrity/Lipman

Mr. Gerrity- AIT/Preceptor is ongoing.

Mr. Lipman- Review of the AIT is going well.

b. Budget – Helmer

Mr. Helmer- There will now be a budget report at every meeting.

c. Continuing Education – Feeney

Nothing at this time.

d. Credentials – Lipman

- i. NHA Licensure Requirement Summary
- ii.
- e. Disciplinary Compliance – Hankerson
Nothing at this time.
- f. Healthiest Weight – Hankerson
Encouraged everyone to visit the website for great information that can be used with staff and patients.
- g. Legislation – Helmer
Deb Franklin gave a review of legislation.
- h. Probable Cause – Kocik
Nothing at this time.
- i. Rules – Feeney
Nothing at this time.
- j. Unlicensed Activity – Feeney
Nothing at this time.

Section XI ended at 12:00 p.m.

Section XII began at 12:00 p.m.

XII. ELECTION OF OFFICERS

Motion to elect Henry Gerrity as Board Chair was made by Mr. Helmer. Second by Ms. Hankerson.

Vote: 7 yeas / 0 opposed; motion carried.

Motion to elect Scott Lipman as Board Vice Chair was made by Ms. Hankerson. Second by Ms. Feeney.

Vote: 7 yeas / 0 opposed; motion carried.

Section VII ended at 12:02 p.m.

Section XIII began at 12:02 p.m.

XIII. PUBLIC COMMENTS

Should there be a vote on the rule for the 20 hours live CE? No, it will be revised by Ms. Munson and brought back to the next meeting.

Section VIII ended at 12:08 p.m.

Section XIV began at 12:08 p.m.

XIV. NEXT MEETING DATE: June 29, 2018

Section XIV ended at 12:08 p.m.

Section XV began at 12:08 p.m.

XV. ADJOURNMENT:

Meeting adjourned at 12:08 p.m.