

1 The Florida Board of Nursing Home Administrators held a meeting on Tuesday, February 13,
2 2018, commencing at 9:00 a.m. This meeting was held at the Department of Health, 4042 Bald
3 Cypress Way, Tallahassee, Florida, at meet me number (888) 670-3525, participant code
4 7342425515, to which all persons were invited to attend. Participants in this public meeting were
5 made aware that these proceedings were being recorded and that an audio file of the meeting will
6 be posted to the board's website.
7

8 **AGENDA**

9 **Section I began at 9:03 a.m.**

10 **I. CALL TO ORDER (Roll Call):**

11 Henry Gerrity, III, NHA, Chair
12 Scott Lipman, MHSA, NHA, Vice-Chair
13 Chantelle Kocik, MBA, NHA
14 Patricia Feeney, RN, BSN, HCRM (**excused absence**)
15 Christine Hankerson, MSN, MS/P, Ph.D., RN
16 Michael Helmer, BA
17 William Phelan, MS, CAE
18

19 **BOARD STAFF PRESENT:**

20 Anthony Spivey, DBA, Executive Director
21 Gail Curry, Program Operations Administrator
22 Brandi May, Regulatory Supervisor
23 Frank Grunewald, Regulatory Specialist II
24 Kellee Crowson, Regulatory Specialist II
25

26 **BOARD COUNSEL PRESENT:**

27 Rachelle Munson, Assistant Attorney General
28 Office of the Attorney General
29

30 **PROSECUTION COUNSEL:**

31 Rose Garrison, Assistant General Counsel
32

33 **COURT REPORTER:**

34 For the Record
35 (850) 222-5491
36

37 **OTHER ATTENDEES:**

38 Debbie Franklin, Florida Healthcare Association
39

40 **Section I ended at 9:09 a.m.**

41 **Section II began at 9:09 a.m.**

42 **II. APPROVAL OF MINUTES:**

43 **a. October 20, 2017**

44
45 **Action:** Motion to approve the minutes made by Mr. Helmer. Second by Mr. Phelan.

46 **Vote:** 6 yeas / 0 opposed. Motion carried.

47 **Section II ended at 9:10 a.m.**

48 **Section II began at 9:10 a.m.**

49

50 **III. APPLICATION FOR REVIEW**

51 **a. Walter Gibson**

52 Mr. Gibson has applied previously in the state of Florida as a nursing home administrator
53 and did not meet the qualifications for licensure. Mr. Gibson is still missing 2 years of the
54 required internship. This application does not meet the current requirements for licensure.

55

56 **Action:** Motion to deny the application made by Dr. Hankerson. Second by Mr. Gerrity.

57 **Vote:** 6 yeas / 0 opposed.

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59 **Section III ended at 9:27 a.m.**

60 **Section IV began at 9:27 a.m.**

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62 **IV. RATIFICATION:**

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64 **a. Licensure**

65 **i. Nursing Home Administrators**

66 **Action:** Motion to approve License Numbers 6133-6162 made by Mr.
67 Gerrity. Second by Ms. Kocik.

68 **Vote:** 6 yeas / 0 opposed. Motion carried.

69 **ii. Nursing Home Administrators (Exam)**

70 **Action:** Motion to approve File Numbers 5507-5751 made by Mr. Gerrity.
71 Second by Ms. Kocik.

72 **Vote:** 6 yeas / 0 opposed. Motion carried.

73 **iii. Administrator-in-Training**

74 **Action:** Motion to approve the File numbers for the 1000-hour program
75 5741-5752. Second by Ms. Kocik.

76 **Vote:** 6 yeas / 0 opposed. Motion carried.

77 **Action:** Motion to approve the File numbers for the 2000-hour program
78 numbers 5749-5731 made by Mr. Gerrity. Second by Ms. Kocik.

79 **Vote:** 6 yeas / 0 opposed. Motion carried.

80 **iv. Preceptors**

81 **Action:** Motion to approve the File numbers 4965-4823 made by Mr.
82 Gerrity. Second by Dr. Hankerson.

83 **Vote:** 6 yeas / 0 opposed. Motion carried.

84

85 **b. Continuing Education**

86 **i. Continuing Education Providers & Courses approved by CE**
87 **Committee Chair**

88 **Action:** Motion to approve the providers made by Ms. Kocik. Second by
89 Mr. Gerrity.

90 **Vote:** 6 yeas / 0 opposed. Motion carried.

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94 **Section IV ended at 9:31 a.m.**

95 **Section V began at 9:31 a.m.**

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97 **V. PROSECUTION REPORT:**

98 Ms. Garrison presented the report.

99 Open Cases: **23**

100 Cases over 1-year: **5**

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102 A probable cause panel was convened on September 26, 2017 and 3 of the 2015 cases
103 were resolved. There is only 1 case remaining from 2015. Since the October 18, 2017
104 board meeting, there are 13 new nursing home administrator cases. There are 4 cases that
105 will be heard at the next probable cause panel meeting; 2 of those cases are over 1-year
106 old. The next probable cause panel is scheduled for March 9, 2018.

107
108 **Action:** Motion to approve the prosecutor's report as read made by Dr. Hankerson.

109 Second by Mr. Gerrity.

110 **Vote:** 6 yeas / 0 opposed. Motion carried.

111
112 **Action:** Motion to allow to continue to prosecute cases 1-year and older made by Mr.
113 Gerrity. Second made by Ms. Kocik.

114 **Vote:** 6 yeas / 0 opposed. Motion carried.

115
116 **Section V ended at 9:34 a.m.**

117 **Section VI began at 9:34 a.m.**

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119 **VI. BOARD COUNSEL REPORT:**

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121 **i. Rule 64B10-15.001, F.A.C.**

122 **ii. Current Language**

123 **iii. Proposed Revision with mark-ups**

124 **Action:** Motion to approve the proposed revision for the Rule 64B10-15.001 relating
125 to continuing education information for licensure renewal made by Dr. Hankerson.

126 Second made by Ms. Kocik.

127 **Vote:** 6 yeas / 0 opposed. Motion carried.

128
129 Will the proposed Rule amendment have an adverse impact on small business or will
130 the proposed rule amendment to directly or indirectly increase regulatory costs to any
131 entity including government in excess of \$200,000 in the aggregate in Florida within
132 1-year after the implementation of the Rule?

133
134 **Action:** Motion the proposed Rule language will not affect small business made by
135 Mr. Gerrity. Second by Dr. Hankerson.

136 **Vote:** 6 yeas / 0 opposed. Motion carried.

137
138 Should a violation of this Rule or any part of this Rule be designated as a minor
139 violation?

141 **Action:** Motion to designate if a licensee does not complete their continuing
142 education, this is considered a minor violation made by Dr. Hankerson.
143 **Vote:** 6 yeas / 0 opposed. Motion carried.

144 **iv. Proposed Language – plan view**

145 **v. Minor Violation Certification Form**

146 **a. Rules Report for November 2017**

147 **b. Rules Report for December 2017**

148 **c. Rules Report for January 2018**

149 **d. Rules Report for February 2018**

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151 **VII. CHAIR/VICE CHAIR REPORT:**

152 Mr. Gerrity continues to take preceptorship calls. Mr. Lipman continues to review the
153 AIT Boards.

154 **Section VII ended at 9:52 a.m.**

155 **Section VIII began at 9:53 a.m.**

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157 **VIII. EXECUTIVE DIRECTOR’S REPORT:**

158 **a. Healthcare Practitioner Application**

159 Dr. Spivey explained the standardized healthcare application to the Board members.

160 **Action:** Motion to open the Application Rule for development made by Mr. Gerrity.

161 Second by Mr. Phelan.

162 **Vote:** 6 yeas / 0 opposed. Motion carried.

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164 **IX. NEW BUSINESS:**

165 None at this time.

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167 **X. OLD BUSINESS:**

168 None at this time.

169 **Section VIII ended at 9:55 a.m.**

170 **Section XI began at 9:55 a.m.**

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172 **XI. COMMITTEE REPORTS:**

173 **a. AIT/Preceptor – Kocik/Gerrity/Lipman**

174 Nothing to report.

175 **b. Budget – Helmer**

176 Nothing to report. The current balance is \$652,305.00.

177 **c. Continuing Education – Feeney**

178 **d. Credentials – Lipman**

179 **i. NHA Licensure Requirement Summary**

180 Nothing to report.

181 **e. Disciplinary Compliance – Hankerson**

182 Nothing to report.

183 **f. Healthiest Weight – Hankerson**

184 Dr. Hankerson suggested visiting the Healthiest Weight website.

185 **g. Legislation – Helmer**

186 Nothing to report.

187 Ms. Franklin discussed some of the bills in the 2018 legislature; one was Proposal 88.

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h. Probable Cause

Nothing reported.

i. Rules – Feeney

j. Unlicensed Activity – Feeney

Section XI ended at 10:10 a.m.

XII. NEXT MEETING DATE: April 20, 2018

XIII. ADJOURNMENT:

Action: Motion to adjourn made by Dr. Hankerson. Second by Mr. Gerrity.

Vote: 6 yeas / 0 opposed. Motion carried.

Adjourned at 10:10 a.m.

DRAFT