FLORIDA | Board of Nursing Home Administrators

DRAFT MINUTES
January 11, 2019

Florida Department of Health
4042 Bald Cypress Way
Tallahassee, Florida 32399

Henry Gerrity III, NHA, Chair
Scott Lipman, MHSA, Vice-Chair
Anthony Spivey, DBA, Executive Director
The Florida Board of Nursing Home Administrators held a meeting on Friday, January 11, 2019, commencing at 9:00 a.m. This meeting was held at the Department of Health, 4042 Bald Cypress Way, Tallahassee, Florida, at meet me number (888) 585-9008, participant code 136-103-141, to which all persons were invited to attend. Participants in this public meeting were made aware that these proceedings were being recorded and that an audio file of the meeting will be posted to the board’s website.

AGENDA

Section I began: 9:03 a.m.

I. CALL TO ORDER (Roll Call)

Henry Gerrity, III, NHA, Chair
Scott Lipman, MHSA, Vice-Chair
Chantelle Kocik, MBA, NHA (Absence excused)
Patricia Feeney, RN, BSN, HCRM
Christine Hankerson, MSN, MS/P, Ph.D., RN
Michael Helmer, BA
William Phelan, MS, CAE

Board Staff Present:

Dr. Anthony Spivey, DBA, Executive Director
Gail Curry, Program Operations Administrator
Kelly Woodard, Regulatory Supervisor
Carla Raby, Regulatory Supervisor
Frank Grunewald, Regulatory Specialist

Board Counsel:

Rachelle Munson, Assistant Attorney General

Prosecution Services:

Rose Garrison, Assistant General Counsel

Court Reporter:

For the Record
(850) 222-5491

Section I ended: 9:06 a.m.
Section II began: 9:06 a.m.

II. APPROVAL OF MINUTES:

a. September 21, 2018
Action: Motion to approve the meeting minutes made by Mr. Helmer. Second made by Mr. Lipman.

Vote: 5 yeas/0 opposed. Motion Carried.

Section II ended: 9:07 a.m.
Section III began: 9:07 a.m.

Ms. Feeney joined the conference call.

III. APPLICATION FOR REVIEW

a. Sonja Donlin

Not present, nor represented by counsel.

Action: Motion to approve the application for licensure made by Mr. Gerrity. Second made by Mr. Helmer.

Vote: 6 yeas/0 opposed. Motion Carried.

b. Michael Buxton

Present. Represented by counsel, Alexandra Akre.

Action: Motion to approve the petition for variance/waiver made by Mr. Gerrity. Second made by Dr. Hankerson.

Vote: 6 yeas/0 opposed. Motion Carried.

Section III ended: 9:52 a.m.
Section IV began: 9:52 a.m.

IV. PROSECUTION REPORT

Ms. Garrison provided statistics regarding the prosecutions currently open in the Department.

Total cases: 17
Under legal review: 9
Recommended probable cause: 6
Cases older than one year continued for prosecution: 11

Action: Motion to approve the report made by Ms. Hankerson. Second made by Mr. Gerrity.

Vote: 6 yeas/0 opposed. Motion carried.

Section IV ended: 9:56 a.m.
Section V began: 9:56 a.m.

V. RATIFICATION:

a. Licensure

i. Nursing Home Administrators

Action: Motion to ratify the approval of licensees made by Dr. Hankerson. Second made by Mr. Lipman

Vote: 6 yeas/0 opposed. Motion Carried.

ii. Nursing Home Administrators (Exam)

Action: Motion to ratify the approval of licensees made by Mr. Gerrity. Second made by Dr. Hankerson.

Vote: 6 yeas/0 opposed. Motion Carried.

iii. Administrator-in-Training

Action: Motion to ratify the approval of licensees made by Mr. Gerrity. Second made by Dr. Hankerson.

Vote: 6 yeas/0 opposed. Motion Carried.

Ms. Feeney left the conference call.

iv. Preceptors

Action: Motion to ratify the approval of licensees made by Mr. Gerrity. Second made by Dr. Hankerson.

Vote: 5 yeas/0 opposed. Motion Carried.

b. Continuing Education

v. Continuing Education Providers & Courses approved by CE Committee Chair

vi. Continuing Education Providers & Courses approved by Board Staff

Action: Motion to ratify the approval of providers/courses made by Dr. Hankerson. Second made by Mr. Gerrity.
VI. BOARD COUNSEL REPORT:

i. NHA Renewal Report

Ms. Munson advised that the renewal report would be addressed by Dr. Spivey.

ii. December Rules Report

Ms. Munson noted that the January report is identical to December report. Chapter 64B10.11.001 remains open for development.

iii. 64B10-15.001 Recommended Revision

Changes adopted and effective on November 21, 2018. Previously discussed issues related to the definition of a contact hour. Ms. Munson directed the board to review revised language related to internships for completing preceptorship. Discussion ensued regarding the amount of hours allowed for credit. Mr. Gerrity recommended 15 contact hours maximum.

Action: Motion to open Rule 64B10-15.001 for development made by Dr. Hankerson. Second made by Mr. Gerrity.

Vote: 5 yeas/0 opposed. Motion Carried.

iv. Confidential and Exempt from Public Records Disclosure

Ms. Munson advised that the information would be addressed by Dr. Spivey.

Section VI ended: 10:30 a.m.
Skipped to section VIII at 10:22 a.m.
Section VII began: 10:30 a.m.

VII. CHAIR/VICE CHAIR REPORT:

Mr. Gerrity reported that everything is moving along with the AIT reports and preceptors. Mr. Gerrity advised that there would be a NAAB (National Association Administrator Boards) meeting in November 2019. Mr. Lipman advised that the next meeting was in June 2019. Mr. Lipman advised that the NAAB is seeking to maintain its integrity of the examinations and make revisions as necessary; and he wants to make contact with NAAB to discuss the board’s involvement. Dr. Spivey advised the board to review proposed meeting dates for the year 2020.

Section VII ended: 10:43 a.m.
Section VIII began: 10:22 a.m.

VIII. EXECUTIVE DIRECTOR’S REPORT:

Dr. Spivey presented the NHA renewal statistics. Dr. Spivey explained that the department determined that some of the health history questions (iv. Confidential and Exempt from Public Records Disclosure) appear to be too invasive and are being replaced with additional questions to allow applicants to answer accurately. Ms. Munson advised that it is the board’s decision of whether they would like to change the application questions, but is not required.

i. U.S. News and World Report

Dr. Spivey presented an article relating to top ranked nursing homes in Florida.

Section VIII ended: 10:30 a.m.

Section IX began: 10:43 a.m.

IX. OLD BUSINESS:

None

Section IX ended: 10:43 a.m.

Section X began: 10:43 a.m.

X. NEW BUSINESS:

None

Section X ended: 10:43 a.m.

Section XI began: 10:44 a.m.

XI. COMMITTEE REPORTS:

a. AIT/Preceptor – Kocik/Gerrity/Lipman

Reported in section VII.

b. Budget – Helmer

Mr. Helmer presented budget report

c. Continuing Education – Feeney

Nothing to report
d. Credentials – Lipman

   i. NHA Licensure Requirement Summary

Mr. Lipman reported no issues and that the office is doing a great job.

e. Disciplinary Compliance – Hankerson

Nothing to report

f. Healthiest Weight – Hankerson

Dr. Hankerson directed the board to the healthiest weight website and advised of current health and weight statistics.

g. Legislation – Helmer

Nothing to report

h. Probable Cause – Kocik

Nothing to report

i. Rules – Feeney

Nothing to report

j. Unlicensed Activity – Feeney

Nothing to report

Section XI ended: 10:47 a.m.
Section XII began: 10:47 a.m.

XII. PUBLIC COMMENTS:

None

Section XII ended: 10:47 a.m.
Section XIII began: 10:47 a.m.

XIII. NEXT MEETING DATE:
XIV. **ADJOURNMENT:**

Motion to adjourn at 10:47 a.m. made by Mr. Gerrity.