FLORIDA | Board of Nursing Home Administrators

DRAFT MINUTES
October 25, 2019

Florida Department of Health
4042 Bald Cypress Way
Tallahassee, Florida 32399

Henry Gerrity III, NHA, Chair
Scott Lipman, MHSA, Vice-Chair
Anthony Spivey, DBA, Executive Director
The Florida Board of Nursing Home Administrators held a meeting on Friday, October 25, 2019, commencing at 9:00 a.m. This meeting was held at the Department of Health, 4042 Bald Cypress Way, Tallahassee, Florida, at meet me number (888) 585-9008, participant code 136-103-141, to which all persons were invited to attend. Participants in this public meeting were made aware that these proceedings were being recorded and that an audio file of the meeting will be posted to the board’s website.

AGENDA

Section I began: 9:01 a.m.

1  I.  CALL TO ORDER (Roll Call)

2  Henry Gerrity, III, NHA Chair
3  Scott Lipman, MHSA, Vice Chair
4  Chantelle Kocik, MBA, NHA
5  Patricia Feeney, RN, BSN, CRM (Absence excused)
6  Christine Hankerson, MSN, MS/P, Ph.D., RN
7  Michael Helmer, BA
8  William Phelan, MS, CAE (Resigned)

Board Staff Present:

Dr. Anthony Spivey, DBA, Executive Director
Gail Curry, Program Operations Administrator
Carla Raby, Regulatory Supervisor
Frank Grunewald, Regulatory Specialist
Kellee Crowson, Regulatory Specialist
Keri Kilgore, Regulatory Specialist

Board Counsel:

Rachelle Munson, Assistant Attorney General

Prosecution Services:

Zackery Bell, Assistant General Counsel

Court Reporter:

For the Record
(850) 222-5491

Section I ended: 9:03 a.m.
Section II began: 9:03 a.m.
II.  **APPROVAL OF MINUTES:**

a.  **August 8, 2019**

**Action:** Motion to approve the meeting minutes made by Mr. Helmer. Second made by Mr. Lipman.

**Vote:** 5 yeas/0 opposed. Motion Carried.

Section II ended: 9:04 a.m.
Section III began: 9:04 a.m.

III.  **PROSECUTION REPORT**

Mr. Bell provided statistics regarding the prosecutions currently open in the Department.

Total cases: 9
Cases older than one year continued for prosecution: 3

**Action:** Motion to continue prosecuting cases over one year made by Dr. Hankerson. Second made by Mr. Gerrity.

**Vote:** 5 yeas/0 opposed. Motion Carried.

Section III ended: 9:05 a.m.
Section IV began: 9:05 a.m.

IV.  **RECONSIDERATION:**

a.  **Dr. Timothy O’Connor**

Present. Not represented by counsel. Rachelle Munson presented case details to the Board.

**Action:** Motion to accept reconsideration made by Dr. Hankerson. Seconded by Mr. Gerrity.

**Vote:** 5 yeas/0 opposed. Motion Carried.

Dr. O’Connor presented his request to the Board.

Frank Grunewald explained the education requirements.

Dr. Hankerson voiced her concerns about the application being inaccurate.

Dr. O’Connor wishes to withdraw his application and reapply.
Action: Motion to accept the withdraw made by Mr. Gerrity. Seconded by Dr. Hankerson.

Vote: 5 yeas/0 opposed. Motion Carried.

Section IV ended: 9:33 a.m.
Section V began: 9:33 a.m.

V. APPLICATION FOR REVIEW

a. Dianne Ivy

Present, not represented by counsel.

Ms. Ivy presented her information to the Board.

Action: Motion to withdraw application for licensure made by Mr. Gerrity. Second made by Dr. Hankerson.

Section V ended: 9:48 a.m.
Section VI began: 9:48 a.m.

VI. RATIFICATION:

a. Licensure

i. Nursing Home Administrators

Action: Motion to ratify the approval of licensees made by Mr. Gerrity. Second made by Mr. Lipman.

Vote: 5 yeas/0 opposed. Motion Carried.

ii. Administrator-in-Training

Action: Motion to ratify the approval 1,000 hours made by Mr. Gerrity. Second made by Mr. Lipman.

Vote: 5 yeas/0 opposed. Motion Carried.

Action: Motion to ratify the approval 2,000 hours made by Mr. Gerrity. Second made by Mr. Lipman.

Vote: 5 yeas/0 opposed. Motion Carried.
b. Continuing Education

i. CE Providers & Courses approved by Board Staff
ii. CE Providers & Courses approved by CE Committee Chair

Action: Motion to ratify the approval of courses made by Dr. Hankerson. Second made by Mr. Gerrity.

Vote: 5 yeas/0 opposed. Motion Carried.

Section VI ended: 9:56 a.m.
Section VII began: 9:56 a.m.

VII. BOARD COUNSEL REPORT:

i. October Rules Report
ii. Annual Regulatory Plan
iii. Open Rules

a. 64B10-15.001
b. 64B10-15.003

Ms. Munson presented the report to the Board and to ratify the Annual Regulatory Plan.

Action: Motion to ratify the Annual Regulatory Plan was made by Mr. Gerrity. Second made by Mr. Lipman.

Vote: 5 yeas/ 0 opposed. Motion carried.

Section VII ended: 9:58 a.m.
Section VIII began: 9:58 a.m.

VIII. CHAIR/VICE CHAIR REPORT:

Mr. Gerrity reported that he continues to talk with new preceptors everything is moving smoothly.

Section VIII ended: 9:59 a.m.
Section IX began: 9:59 a.m.

IX. EXECUTIVE DIRECTOR’S REPORT:

Dr. Spivey announced that the Chair/Vice Chair meeting that was held on October 18, 2019 in Tallahassee, Fl. Mr. Helmer was in attendance. Highlights from the meeting. The announcement
of the new Director for MQA. Ms. Lucy Gee will be retiring on November 15th of this year. The new Director will be Dr. Cassandra Pasley. Mindy Simmons from Finance gave a review on the budget and how cash sweeps work. Dr. Spivey described how a Fee Holiday works. During the open forum there were presentations from Unlicensed Activity coordinator, Legislative updates were provided to the Board. PSU spoke on how their processes work. Open forum for Board Members at the end of the meeting.

Section IX ended: 10:05 a.m.
Section X began: 10:05 p.m.

X. OLD BUSINESS:

None

Section X ended: 10:05 a.m.
Section XI began: 10:05 a.m.

XI. NEW BUSINESS:

None

Section XI ended: 10:05 a.m.
Section XII began: 10:05 a.m.

XII. COMMITTEE REPORTS

a. AIT/Preceptor – Kocik/Gerrity/Lipman

Mr. Gerrity reported that things continue to move forward. Ms. Kocik reported that everything seems to be flowing pretty well.

b. Budget – Helmer

Mr. Helmer presented the budget report.

c. Continuing Education – Feeney

Nothing to report. Ms. Feeney was not in attendance.

d. Credentials – Lipman
   i. NHA Licensure Requirement Summary

Nothing to report
e. Disciplinary Compliance – Hankerson

Nothing to report

f. Healthiest Weight – Hankerson

Dr. Hankerson reported on a new program called Worksite Health Score Card. Healthiest Weight link will be added to the NHA site.

g. Legislation – Helmer

Nothing to report

h. Probable Cause – Kocik

Ms. Kocik announced the upcoming PCP meeting in November

i. Rules – Feeney

Nothing to report. Ms. Feeney was not in attendance.

Unlicensed Activity – Feeney

Nothing to report. Ms. Feeney was not in attendance.

Section XII ended: 10:10 a.m.
Section XIII began: 10:10 a.m.

XIII PUBLIC COMMENTS:

Nothing to report

Section XIII ended: 10:10 a.m.
Section XIV began: 10:10 a.m.

XIV. NEXT MEETING DATE:

January 10, 2020

Section XIV ended: 10:11 a.m.
Section XV began: 10:13 a.m.
XV. **ADJOURNMENT:**

Meeting adjourned at 10:13 a.m.